

# HMIS Release Notes

## Updates to 211 Workflow

September 2, 2021

### What are the changes?

The following changes have been made to the 211 Intake Workflow:

1. Race and Ethnicity have been added to demographics data collection for the Head of Household.
2. The Social Security Number will default to Data Not Collected and be hidden for Head of Household.
3. The question about whether the client is relocating due to Hurricane Maria has been removed.
4. The family members spreadsheet has been updated with the following changes:
  - a. Data Collection for SSN has been hidden and will default to Data Not Collected
  - b. Column order has been changed
  - c. Address field has been hidden
5. When scheduling an appointment, on step 2 of the appointment scheduling page the date field will no longer default to the current date and will instead be blank by default.

### Which users are impacted?

Coordinated Access – 211

### How does this help?

In order to further streamline the 211 data collection several unused fields have been hidden. Race and Ethnicity will be collected to provide additional data on the demographics of clients entering our system.

The date selection on the appointment scheduling page will default to blank rather than “today’s” date to reduce the chance that an incorrect date is unintentionally selected.

Reminder: users have the option to provide an “Alt. Phone Number” in addition to a work, home, or cell phone.

### When will I see this change in HMIS?

**This change is expected to be rolled out on September 3, 2021.**

## Screenshots of Changes

### Race and Ethnicity Data Collection for Head of Household

Add Client - Coordinated Access

**Identifying**

Name Data Quality \* Full name reported

First Name \*

Last Name \*

Birth Date \*  Full DOB reported

**Search by CaseWorthy ID (Click Check for Duplicates)**

CaseWorthy ID Search

Age

Race \* Choose Options...

Ethnicity \*

Gender \*

### Family Member Spreadsheet

Birthdate field is now before "Dupe Check." SSN and Address fields are now hidden.

HMIS Add Family Member Spreadsheet - 5.2 + Add Row

Name Data Quality *	First Name *	Middle Name	Last Name *	Suffix	Birth Date *	Dupe Check *	Age
✓ Full name reported	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> Full DOB reported	<input type="button" value="Check For Duplicates"/>	
	Gender *				Primary Language	English	
	Ethnicity *						
	Race *						
	Relation to HOH *	Self					
✓ Full name reported	test		test		8/16/2021		0

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## Alternative Phone Number

### Contact Information

Cell Phone  Primary ▾

Home Phone   
Secondary ▾

Work Phone   
Tertiary ▾

Email Address

Confirm Email Address

Alt Phone   
Tertiary ▾