

HMIS Release Notes

Verbal Release of Information

July 15, 2021

What are the changes?

On June 11, 2021 the HMIS Steering Committee voted to continue allowing all clients to verbally consent to HMIS Releases of Information (ROI). Originally implemented due to the Covid-19 pandemic, the continued ability for clients to consent verbally to an ROI is a useful option for the populations we serve. When users are entering ROIs in HMIS they will now have the option to indicate whether a client gave verbal consent or written consent via the HMIS ROI form. Written consent is preferable to verbal consent and therefore best practice is to obtain written consent at the earliest opportunity after obtaining verbal consent. For this reason, client dashboards will display an alert when a client only has a verbal consent on record. The alert will disappear after a written consent is entered for the client. Verbal consent can be renewed if that is the only method to obtain an ROI from a client.

Which users are impacted?

Coordinated Access - 211	Emergency Shelter (ES)	PATH Outreach
Coordinated Access - Network	Supportive Housing (SHP)	Supportive Housing (SHP)
	Supportive Services (SSVF)	Supportive Services (SSVF)
DMHAS / DDAP	Runaway Homeless Youth (RHY)	Transitional Living (TLP)
DOH AIDS / HOPWA		
DOH Emergency Solutions (ESG)	Services Only	

How does this help?

The ability for clients to verbally consent gives providers additional flexibility in obtaining the HMIS ROI.

When will I see this change in HMIS?

This change is expected to be rolled out on July 15, 2021.

Screenshots of Changes

HMIS ROI

Organization: Empowered Solutions Group

💡 The standard release period for Connecticut is 2 years, a shorter period can be used if desired. The release of information provided for the head of household will be automatically applied to all minors by default. Version 2 of the Release, approved by CT HMIS Steering Committee on 6/11/2021

Section I: Release Share Status ★ 1. Full Data Share with ALL participating agencies ▼

Release Start Date ★ 07/07/2021 📅

Release End Date ★ 07/07/2023 📅

Witness (staff) has signed release or obtained verbal consent ★ Yes ▼

Has client given consent? ★

Include Children in HoH's ROI

- Nothing--
- Yes client gave WRITTEN consent
- Yes client gave VERBAL consent
- No

Dashboard Alert

Client Alerts (1)

Date	Summary	Severity	First Name	Last Name
07/08/2021	Client currently has a verbal ROI on file. Please obtain a written signature as soon as possible.	Important	administrator	administrator